g) **Take-over of Contracts** - If a Procuring Entity terminates the contract due to default, insolvency, or for a cause, it may enter into a Negotiated Procurement (Take-over of Contracts) pursuant to Section 35(c) of RA No. 12009.

h) **Procuring Entity's Options in Termination for Convenience in Contracts for Goods** - The Goods that have been performed or are ready for delivery within thirty (30) calendar days after the supplier's receipt of Notice to Terminate shall be accepted by the Procuring Entity at the contract terms and prices. For Goods not yet performed or ready for delivery, the Procuring Entity may elect:

   i) To have any portion delivered or performed and paid at the contract terms and prices; or

   ii) To cancel the remainder and pay to the supplier an agreed amount for partially completed or performed goods and for materials and parts previously procured by the supplier.

27) Assignment of Rights

The Supplier shall not assign its rights or obligations under this Contract, in whole or in part, except upon prior written consent of the Procuring Entity.

28) Amendment to Order

No variation in or modification of the terms of this Contract shall be made except by written amendment signed by the parties in accordance with the provisions on Amendment to Order, subject to applicable laws, rules and regulations.

29) Application

These General Conditions shall apply to the extent that they are not suspended by the provisions from other parts of this Contract.

Section V. Special Conditions of Contract

Special Conditions of Contract

GCC Clause	
1(a)	The Procuring Entity is Philippine Ports Authority
1(b)	The Supplier is *[to be inserted at the time of contract award].*
1(c)	The Funding Source is: 2.1 The GoP through the source of funding as indicated below for **Calendar Year (CY) 2026** in the amount of **EIGHTEEN MILLION PESOS (P18,000,000.00).** 2.2 The source of funding is Corporate Operating Budget of the PHILIPPINE PORTS AUTHORITY.
1(d)	The Project sites are defined in the Terms of Reference
2	No further instructions.
5.1	The Procuring Entity's address for Notices is: BAC Secretariat Philippine Ports Authority 5th Floor, PPA Bldg., A. Bonifacio Drive, South Harbor, Port Area, Manila Telephone Nos. 527-47-35 , 527-83-56 to 83 loc. 539 PPA Website: **www.ppa.com.ph**
5.2	No further instructions.
6.2	**Delivery and Documents** For purposes of this Contract, "EXW," "FOB," "FCA," "CIF," "CIP," "DDP" and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows: *For Goods Supplied from Abroad, state* "The delivery terms applicable to the Contract are DDP delivered *[insert place of destination].* In accordance with INCOTERMS." (DAP) *For Goods Supplied from Within the Philippines, state* "The delivery terms applicable to this Contract are delivered *[insert place of destination].* Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination." Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Schedule of Requirements or Terms of Reference.

	The details of shipping and/or other documents to be furnished by the Supplier are as follows: *For Goods supplied from within the Philippines:* Upon delivery of the Goods to the Project Site, the Supplier shall notify the Procuring Entity and present the following original documents to the Procuring Entity: i) Supplier's invoice showing the goods' description, quantity, unit price, and total amount; ii) Delivery receipt/note, railway receipt, or truck receipt; iii) Supplier's factory inspection report; iv) Manufacturer's and/or Supplier's warranty certificate; v) Certificate of origin (for imported Goods); vi) Delivery receipt detailing number and description of items received signed by the authorized receiving personnel; vii) Certificate of Acceptance/Inspection Report signed by the Procuring Entity's representative at the Project Site; and viii) Four copies of the Invoice Receipt for Property signed by the Procuring Entity's representative at the Project Site. *For goods supplied from abroad:* Upon shipment, the Supplier shall immediately communicate and notify the Procuring Entity and the insurance company the full details of the shipment, including Contract Number, description of the goods, quantity, vessel, bill of lading number and date, port of loading, date of shipment, port of discharge etc. Upon delivery to the Project Site, the Supplier shall notify the Procuring Entity and present the following original documents as applicable with the documentary requirements of any letter of credit issued taking precedence: i) Supplier's invoice showing the goods' description, quantity, unit price, and total amount; ii) Negotiable, clean shipped on board bill of lading marked "freight prepaid", as well as a copy of the non-negotiable bill of lading; iii) Supplier's factory inspection report; iv) Manufacturer's and/or Supplier's warranty certificate; v) Certificate of origin (for imported goods); vi) Delivery receipt detailing number and description of items received signed by the Procuring Entity's representative at the Project Site; vii) Certificate of Acceptance/Inspection Report signed by the Procuring Entity's representative at the Project Site; and

	viii) Invoice Receipt for Property signed by the Procuring Entity's representative at the Project Site. For purposes of this Clause the Procuring Entity's Representative at the Project Site is Philippine Ports Authority Head Office, Manila. **Incidental Services** The Supplier is required to provide all of the following services, including additional services, if any, specified in Schedule of Requirements/Terms of Reference: a) performance or supervision of onsite assembly and/or startup of the supplied goods; b) furnishing of tools required for assembly and/or maintenance of the supplied goods; c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods; d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and e) training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods. The Contract price for the goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services. **Transportation** The Supplier shall arrange and pay for the delivery of the goods, with the cost included in the Contract Price. When required under this Contract to deliver the goods CIF, CIP, or DDP, the Supplier shall ensure the transport of the goods to the port of destination or any other specified place of destination in the Philippines, as indicated in this Contract. The Supplier shall arrange for transport, insurance, and storage to the specified destination with the related costs included in the Contract Price. When required under this Contract to transport the goods to a specified place of destination within the Philippines, defined as the Project Site. The goods must be transported using carriers registered in the Philippines when the Supplier is required under this Contract to deliver the goods CIF (Cost, Insurance, and Freight), CIP (Carriage and Insurance Paid To), or DDP (Delivered Duty Paid). If no Philippine-registered carrier is available, the goods may be shipped using a non-

	Philippine carrier, provided the Supplier obtains and presents certification from the nearest Philippine consulate at the port of dispatch. If Philippine-registered carriers are available but their schedules would impede timely delivery or cause delays in the Supplier's performance of this Contract, the period of delay from when the goods were first ready for shipment to the actual date of shipment will be considered *force majeure* in accordance with **GCC** Clause 23. The Procuring Entity accepts no liability for the damage of goods during transit other than those prescribed by INCOTERMS for DDP Deliveries. In the case of goods supplied from within the Philippines or supplied by domestic Suppliers, risk and ownership will not be deemed transferred to the Procuring Entity until their receipt and final acceptance at the final destination.
10.2	The terms of payment shall be as follows: • Upon achieving at least 30% accomplishment, the winning bidder may bill 30% of the contract price. • Upon achieving at least 60% accomplishment, the winning bidder may bill an additional 30% of the contract price. • The remaining 40% of the contract price shall be payable upon completion, subject to the applicable acceptance requirements. **Progress report must be submitted for payment purposes.**
11.4	Payment shall be made in Philippine Peso.
11.5	Payment using LoC is allowed, the amount of provisional sum shall not exceed 10% of the ABC and shall form part of the ABC.
13.4(c)	No further instructions.
16.1	No further instructions.
17.3	**WARRANTY** The winning bidder must provide the following: • One (1) year warranty on defects from the date of receipt by the winning bidder of the Certificate of Completion and Acceptance. Within the warranty period, the supplier shall within (72) hours from notice, free labor and replace on repair the defective goods or parts thereof at no cost to PPA.
17.3(c)	Not applicable.
17.4	No further instructions.
17.5	No further instructions.
20.2	Not applicable.
21.1	If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity

Section VI. Schedule of Requirements

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description[1]	Quantity	Total	Delivery Schedule
	Repainting of PPA Head Office External Walls, Replacement of PPA logo, Repair of Damaged Steel Railings and Perimeter Gates			Within ninety (90) calendar days, from the receipt of Notice to Proceed.

[1] Subject to the Technical Specifications of the Terms of Reference

Section VII. Technical Specifications

Technical Specifications

Item	Specification	Statement of Compliance
		Bidders must state "Comply" or "Not Comply" for each specification and provide the corresponding performance parameters for offered equipment. *Each response must be supported by a clear documentary support in the bid and properly cross-referenced. Acceptable evidence includes unaltered manufacturer sales brochures, official specification sheets, product samples, independent test results, and*

		similar documents. *Claims should be backed by documentary support. If the evidence contradicts the claim, the bid may be rejected. Any false statement —whether in the compliance form or supporting documents —found during evaluation, post-qualification, or contract implementation may be considered fraudulent in accordance with ITB Clause 3.1(a)(ii) and without prejudice to the imposition of appropriate administrative, civil, and criminal penalty in accordance with law.*

	REPAINTING OF PPA HEAD OFFICE EXTERNAL WALLS, REPLACEMENT OF PPA LOGO, REPAIR OF DAMAGED STEEL RAILINGS AND PERIMETER GATES	
	TECHNICAL SPECIFICATIONS	
	SCOPE OF WORK **1. Mobilization and Preparation** • Mobilization of qualified manpower, painting crew, supervisors, equipment, tools, and materials to the project site. • Site inspection and verification of all exterior surfaces prior to commencement of works. • Protection of existing windows, doors, glass, fixtures, finishes, landscaping, pavements, and other areas not included in the painting works. • Provision of temporary protection, barricades, warning signs, and covers as required. • Coordination with the PPA Personnel regarding work areas, access, schedules, and building occupants. **2. Scaffolding and Access** • Supply, installation, maintenance, relocation, and dismantling of suitable scaffolding/access systems required to reach all exterior surfaces of the PPA building. • Scaffolding shall be properly designed, erected, tied, braced, and secured by competent and authorized personnel. • Provision of complete working platforms, guardrails, safe access ladders/stairways, and other required scaffold components. • Daily inspection of scaffolding and access systems before use and after adverse weather or any condition that may affect stability. • Maintain safe and unobstructed access to work areas throughout the duration of the project. • Dismantling and removal of scaffolding upon completion of the painting works, including cleaning of affected areas. **3. Surface Preparation** • Thorough cleaning of exterior walls and surfaces to remove dust, dirt, grease, loose paint, chalking, stains, and other contaminants. • Scraping and removal of loose, peeling, blistered, or defective existing paint. • Wire brushing, sanding, grinding, or other appropriate preparation methods as required.	

- Removal of surface laitance and other contaminants that may affect paint adhesion.
- Repair of minor cracks, hairline cracks, holes, surface imperfections, and damaged areas using suitable compatible repair materials.
- Repair of stairs railing and removal of existing paint
- Preparation of previously painted surfaces to achieve a clean, dry, and properly bonded substrate.
- Allowing repaired and prepared surfaces to properly cure and dry before painting.

4. Painting

- Supply of all approved exterior-grade paints, primers, sealers, thinners, fillers, and other consumable materials necessary for the works.
- Application of approved exterior finishing paint to all designated building elevations and exterior surfaces.
- Application of the specified number of coats required to achieve the approved color, opacity, coverage, uniformity, and finish.
- Provide paint finish on stairs railing using automotive paint or Quick Dry Enamel paint.
- Allowing each coat to properly dry/cure before application of succeeding coats.
- Supply of all approved Automotive paint and Acrylic paint for floor coating finishes.
- Maintaining consistent color, texture, and finish throughout all elevations.
- Paint application by roller, brush, spray, or a combination thereof as appropriate for the substrate and approved by the PPA.
- Ensuring clean and straight paint lines at interfaces with windows, doors, trims, fixtures, and other adjacent finishes.
- No painting shall be undertaken during rain, excessive humidity, strong winds, or other conditions that may adversely affect the quality of the finish.

5. Safety Measures

- Provide a dedicated competent safety supervisor/personnel as required by the project safety requirements.
- Provide and enforce appropriate Personal Protective Equipment (PPE), including safety helmets, safety shoes, gloves, eye protection, high-visibility vests, and fall-protection equipment.
- Provide full-body safety harnesses and suitable lifelines/fall-arrest (body support) systems for personnel working at height where required.
- Install appropriate barricades, warning signs, safety nets, and exclusion zones below elevated work areas.

- Prevent unauthorized persons from entering areas beneath or adjacent to elevated painting activities.
- Ensure scaffolding and elevated work platforms comply with applicable occupational health and safety requirements.
- Conduct toolbox meetings and safety briefings before commencement of work and as required throughout the project.
- Maintain proper housekeeping and promptly remove paint spills, debris, empty containers, and other hazards.
- Properly store paint, solvents, and other materials in designated areas in accordance with manufacturer and safety requirements.
- Comply with all applicable occupational safety, environmental, and construction regulations.

6. Quality Control and Inspection

- Submit paint product data sheets, technical specifications, and color samples for approval prior to application.
- Use only approved materials from reputable manufacturers and ensure materials are within their recommended shelf life.
- Prepare sample/mock-up areas where required for approval of color, texture, and finish.
- Inspect each completed coat for proper coverage, adhesion, uniformity, runs, sags, pinholes, blistering, peeling, or other defects.
- Rectify defective or unacceptable areas at no additional cost until the required finish is achieved.
- Coordinate inspections with the PPA before proceeding to subsequent coats where required.
- Protect completed painted surfaces from damage during the remaining construction activities.

7. Completion and Clean-Up

- Carry out final inspection of all painted exterior surfaces.
- Touch up minor defects, missed areas, stains, overspray, and other imperfections.
- Remove paint splashes and overspray from windows, glass, fixtures, pavements, and other adjacent surfaces without damaging existing finishes.
- Remove all temporary protection, barricades, scaffolding, tools, equipment, and excess materials upon completion.
- Clean and leave the work areas in a neat and acceptable condition.
- Dispose of paint containers, debris, and waste materials in accordance with applicable environmental and site requirements.
- Turn over the completed exterior painting works for final

acceptance by End user.

COVERAGE

EXTERIOR PAINTING WORKS	Qty	Unit
Installation of Manual Gondola / Scaffoldings / Access / Safety Nets	1	Lot
Repair of all hairline cracks and crevices	1	Lot
Substrate preparation by removal of existing chipped off and badly adhered paint and sanding of fully adhered paint.	1	Lot
Application of two (2) coats Latex Paint (as per approved color) for Masonry Fence and Guardhouse at front	497.79	SQ.M
Application of two (2) coats Latex Paint (as per approved color) for Ramp Area (Inner Wall, Column, Ceiling)	916.73	SQ.M
Application of two (2) coats Latex Paint (as per approved color) for Driveway Access Area (Inner Wall, Column, Ceiling)	948.13	SQ.M
Application of two (2) coats Elastomeric Paint (as per approved color) for Concrete Wall, GFRC Cladding and Ledges	5,817.95	SQ.M
- Front Area	1200.77	SQ.M.
- Left Side Area	1462.28	SQ.M.
- Rear Area	1714.09	SQ.M.
- Right Side Area	1440.8	SQ.M.
Application of two (2) coats Automotive Paint (as per approved color) for Aluminum cladding	458.04	SQM.
Application of two (2) coats Acrylic Latex Paint (as per approved color) for Fire Exit Walls at Rear	817.73	SQ.M.
Application of two (2) coats Quick Dry Enamel (as per approved color) for Fence Grilles and Steel Gates	376.85	SQ.M.
Application of two (2) coats Quick Dry Enamel (as per approved color) for Steel Louvers, Exterior Steel Stair, Fire Exit Railing at Rear and Steel Railing	1,009.75	SQ.M
Application of two (2) coats Epoxy Floor Coating (as per approved color) for 2nd Floor Parking and Traffic Paint for Curb and Wheel Stopper	1,835.84	SQ.M
Dismantling of Gondola /Scaffolding, and cleaning of work Area	1	Lot
Automatic Access Barrier	3	sets

MINIMUM MANPOWER REQUIRED

		Project Engineer: 1 Project Foreman: 1 Safety Officer: 1 Safety Aid: 1 Skilled Worker: 10 Helper: 10 ➢ Curriculum Vitae and appropriate Licenses of the following key Personnel must be submitted as part of the Technical Proposal: • 1 Project Engineer (Civil Engineer with minimum 3 years relevant experience) • 1 Foreman (Minimum 5 years relevant experience)	
	SUBMITTAL (During Implementation) The winning bidder, before placing order of materials, shall submit to PPA samples of materials and architectural shades/color for approval. No placing of orders for material shall be made without PPA's approval. The Supplier shall also provide and include in the submittal of the following: 1. Work Schedule with Ninety (90) calendar days completion. 2. List of personnel committed to be assigned to the project 3. Surety Bond 4. Contractor's All-Risk Insurance (CARI) 5. List of equipment/tools to be used		
	DELIVERY • The winning bidder shall deliver all materials to the site in the original labelled sealed containers/boxes, with labels intact and seal unbroken. a. Seals shall remain unbroken until after inspection and acceptance of material by PPA. b. The winning bidder shall deliver materials in ample quantities sufficiently in advance of the need to avoid any delay or interruptions in the works.		
	MATERIAL SPECIFICATIONS (Brochure must be submitted as part of the Technical Proposal)		

1. **Application of two (2) coats Elastomeric Paint (as per approved color) for Concrete Wall, GFRC Cladding and Ledges**

MATERIAL & SYSTEM SPECIFICATIONS

System Layer	Product Classification	Primary Function	Available Finishes
Layer 1: Sealer	Water-Based Elastomeric Basecoat	Substrate sealing, bonding agent, and initial elastomeric foundation	Low Sheen
Layer 2: Putty	Elastomeric Joint & Surface Filler	Filling minor cracks, indents, and surface leveling	Knifing Putty
Layer 3: Topcoat	Premium Elastomeric Finish Coat	UV protection, weatherproofing, and final aesthetic color coat	Matte / Semi-Gloss

Physical Properties Data

- **Vehicle Base:** 100% Acrylic Composition
- **Solvent Type:** Water-based (Eco-friendly, low odor)
- **Application Tools:** Nylon Brush, Paint Roller, or Airless Spray Equipment
- **Theoretical Coverage:** 15 – 25 square meters per 4-liter container (varies significantly based on surface porosity and application thickness)

2. Application of two (2) coats Latex Paint (as per approved color) for Masonry Fence and Guardhouse at front, Ramp Area (Inner Wall, Column, Ceiling), Driveway Access Area (Inner Wall, Column, Ceiling) and Fire Exit Walls at Rear

Type	100% Acrylic
Finish	Semigloss
Non-Volatile	40%
Features	Outstanding Weather Resistance and Durability Environment Friendly – low VOC, low odour Superior Scrub, Dirt and Stain Resistance Triple Action Algae, Mildew and Mold Protection

3. Application of two (2) coats Automotive Paint (as per approved color) for Aluminum cladding

MATERIAL & SYSTEM SPECIFICATIONS

System Layer	Recommended Product Classification	Primary Function	Finish Level
Layer 1: Primer	Automotive Lacquer Primer Undercoat	Corrosion resistance, high build, and sandable foundation	Matte Grey / Red Oxide
Layer 2: Putty	Nitrocellulose Lacquer Spot Putty	Filling minor surface dents, deep scratches, and pinholes	Knifing Putty
Layer 3: Topcoat	Automotive Lacquer (Solid / Metallic)	High-opacity pigment layer for primary color delivery	Semi-Gloss (Unrubbed)
Layer 4: Clearcoat	Premium Acrylic Lacquer Topcoat Clear	Ultimate UV protection, deep gloss, and sandable wear layer	Ultra High-Gloss

Physical Properties Data

- **Vehicle Base:** Nitrocellulose / Acrylic Resin Blend
- **Finish Type:** High Gloss (Achieved through rubbing/polishing compounds)
- **Theoretical Coverage:** 25 – 30 square meters per 4-liter container per coat (at 1.0 mil Dry Film Thickness)
- **Application Tools:** Conventional Air Spray or High-Volume Low-Pressure (HVLP) Spray Gun
- **Recommended Spray Pressure:** 35 – 45 psi at the gun
- **Thinning Ratio:** 1 part Lacquer Paint to 1 or 1.5 parts Premium Lacquer Thinner (Adjust based on ambient temperature and humidity)

4. Application of two (2) coats Quick Dry Enamel (as per approved color) for Fence Grilles and Steel Gates and Steel Louvers, Exterior Steel Stair, Fire Exit Railing at Rear and Steel Railing

MATERIAL & SYSTEM SPECIFICATIONS

System Layer	Substrate Type	Recommended Product Classification	Finish Level
Layer 1: Primer	Metal Only	Red Oxide Metal Primer / Anti-Rust Primer	Matte Primer

Layer 1: Primer	Wood Only	Flatwall Enamel Undercoat / Primer	Flat Primer
Layer 2 & 3: Topcoat	Wood & Metal	High-Gloss Alkyd Quick-Drying Enamel	High-Gloss

Physical Properties Data

- **Vehicle Base:** Alkyd Resin Composition
- **Finish Type:** High Gloss
- **Density:** 1.11 kg/L (±0.05 variation depending on color)
- **Theoretical Coverage:** 30 – 35 square meters per 4-liter container at 1.8–2.0 mils Dry Film Thickness (DFT)
- **Practical Coverage:** 20 – 25 square meters per 4-liter container per coat
- **Application Tools:** Nylon Paint Brush, Roller, or Spray Equipment
- **Thinning & Clean-up:** Premium Solvent Paint Thinner (Maximum 1 Liter per 4-Liter container)

5. Application of two (2) coats Epoxy Floor Coating (as per approved color) for 2nd Floor Parking and Traffic Paint for Curb and Wheel Stopper

Properties	
Appearance	Semi-gloss, Glossy, Sheen (as approved by PPA)
Spreading rate	12 – 25 m ²
Pack Sizes	1 Liter to 4 Liters
Shell life	One year when stored in dry cool conditions

6. Replacement of Automatic Barrier
Automated Access Barrier with 4.0 Meter OEM Boom

Barrier Length	Housing Type
Up to 4 m	Painted Galvanized Steel Case
Up to 4 m	Stainless Steel Case
Up to 4 m	Painted Galvanized Steel Case
Up to 4 m	Stainless Steel Case
Up to 7 m	Painted Galvanized Steel Case

Up to 7 m	Stainless Steel Case

Specification	UNITS
Power Supply (Vac 50/60 Hz)	≥230
Absorption (A)	≥1
Power (W)	≥300
Opening Speed (s)	≥3.5
Torque (Nm)	≥100
Work Cycle (%)	≥100
Protection Level (IP)	IP44
Operating Temperature (°C)	-20 to +55
Dimensions (mm)	≥280 × 178 × 1000 h
Weight (kg)	≥40

Inclusions:

electric motor, 230Vac, 24Vdc
electronic control box
push-button
emergency release
photoelectric cell - safety sensor
photocell column

PHILIPPINE PORTS AUTHORITY – LOGO DETAILS

Logo Text: PHILIPPINE PORTS AUTHORITY

- **Left Side** – Lettering Specification
  12.5mm Thk x 50mm Thk Colored Acrylic Plastic Sheet, Build-up Facilities Illuminated Letters, **Font Style:** Arial screwed at the back

- **Right Side** – Logo Specification
  12.5mm Thk x 50mm Thk Colored Acrylic Plasic Sheet, Build-up Facilities Illuminated Logo screwed at the back

DIMENSION

	1. Lettering: • 300 mm • 300 mm • 300 mm 2. Logo: • 800 mm • 100 mm • 1000 mm • 100 mm • 1500 mm (Overall Logo Height: 3500 mm)	
	OTHER REQUIREMENTS 1. Must have completed a single contract similar to the contract to be bid whose value must be at least equivalent to fifty percent (50%) of the ABC. For this purpose, a similar contract means contract for Civil Structural and Architectural Works. 2. Should any adjoining existing structural and architectural components of the building be affected, the winning bidder shall restore same at no cost to PPA.	
	WARRANTY The winning bidder must provide the following: • One (1) year warranty on defects from the date of receipt by the winning bidder of the Certificate of Completion and Acceptance. • Within the warranty period, the supplier shall within (72) hours from notice, free labor and replace on repair the defective goods or parts thereof at no cost to PPA.	
	All other provisions stated in the Terms of Reference not included herein	

Section VIII. Philippine Bidding Document Related Forms

Bid Form for Procurement of Goods

[Note: The duly accomplished form shall be submitted with the Bid]

BID FORM

Project Identification No.: *[Insert number]*

To: [Name of Procuring Entity]

Having examined the Philippine Bidding Documents (PBD) including the Supplemental Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

a) I/We have no reservation to the PBD, including the Supplemental Bid Bulletins, for the Procurement Project [Project Title];

b) Select one, delete the other

- I/We undertake to deliver the Goods in accordance with the delivery schedule in the Schedule of Requirements;
- I/We offer to execute the Works for this Contract in accordance with the PBD;

c) The total price of our Bid in words and figures, excluding any discount offered below, is *[insert information]*

d) The discounts offered and the methodology for their application, if any, are: *[insert information];* or indicate N/A if no discount offered]

e) The total bid price in words and figures, after applying the applicable discount, includes the cost of all taxes, such as, but not limited to *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized in the *[Select one, delete the other:* the Price Schedules/ Detailed Estimates].

f) This Bid shall remain valid within a period stated in the PBD, and it shall be binding upon me/us at any time before the expiration of that period;

g) If our bid is accepted, I/we commit to enter to a contract and provide a performance security in the form, amounts, and within the times prescribed in the PBD, and hereby acknowledge the consequences under the IRR of RA No. 12009 on forfeiture of Bid Security or enforcement of Bid Securing Declaration and on Blacklisting.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon the Bidder.

I/We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

I/We certify/confirm that we comply with the eligibility requirements pursuant to the PBD.

The undersigned is authorized to submit the bid on behalf of [Name of the Bidder] as evidenced by the attached [State the Written Authority].

I/We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Duly authorized to sign the Bid for and behalf of:

[Insert Bidder's Name]

[Signature over Printed Name]
[Position/Designation]
[Date]

Price Schedule for Goods

Name of Bidder _____. Project ID No. _____. Page _ of _____

Pricing Details for Goods Offered from Within the Philippines

1	2	3	4	5	6	7	8	9	10
Item	Description	Source of Domestic Product, as certified by the Relevant Agency	Quantity	Unit price exw per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Summary of Bid Prices

The Procuring Entity may modify the table below as necessary to comply with the requirements of the Procurement Project.

1	2	3	4
Item No.	Item	Particulars / Description	Total Amount

Name:_____

Signature:_____

Duly authorized to sign the Bid for and behalf of:_____

Price Schedule for Goods

Name of Bidder _____. Project ID No. _____. Page _ of _____

Pricing Details for Goods Offered from Abroad

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

Summary of Bid Prices

The Procuring Entity may modify the table below as necessary to comply with the requirements of a specific Project.

1	2	3	4
Item No.	Item	Particulars / Description	Total Amount

Name:_____

Signature:_____

Duly authorized to sign the Bid for and behalf of:_____

Contract Form

[Note: The duly accomplished form is not required to be submitted with the Bid but shall be submitted within ten (10) days after receiving the Notice of Award]

CONTRACT FOR [Insert Project Title]

This CONTRACT executed on the _____ day of _____ 20_____ by and between:

[Name of Procuring Entity], a government agency of the Republic of the Philippines, hereinafter called "the Entity";

-and-

[Name of Supplier /Contractor/ Consultant] a company duly organized and existing under the laws of [city and country], with principal office at [insert address], hereinafter called "the Supplier".

WHEREAS, the Entity invited Bids for certain goods and services/works/consulting services, particularly *[Brief description of Project]*;

WHEREAS, the Supplier/Contractor/Consultant submitted a responsive bid and was awarded the contract for the procurement in the total amount of *[Contract price in words and figures, including currency],* hereinafter referred to as the "Contract Price."

NOW, THEREFORE, for and in consideration of the foregoing premises, the parties hereby agree as follows:

1. Unless otherwise stated, terms and expressions used in this Contract shall have the same meanings as those assigned to them in the Conditions of Contract, which form an integral part of this Contract.

2. The following documents as required by the Implementing Rules and Regulations of Republic Act No. 12009 shall form part and be read and construed as integral parts of this Contract, *viz.*:

    a. Philippine Bidding Document (PBD); *[Select one, delete the others]*

    - *For Procurement of Goods*

        i. Invitation to Bid;
        ii. Instruction to Bidders;
        iii. Bid Form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
        iv. Bid Data Sheet;
        v. Schedule of Requirements;
        vi. Technical Specifications;
        vii. General and Special Conditions of Contract;
        viii. Supplemental Bid Bulletins, if any; and

ix. Other contract documents that may be required by existing laws and/or the Entity.

- *For Procurement of Infrastructure Projects*

i. Drawings/Plans;
ii. Specifications;/Scope of Work;
iii. Bill of Quantities;
iv. General and Special Conditions of Contract; and
v. Supplemental Bid Bulletins, if any;

- *For Procurement of Consulting Services*

i. General and Special Conditions of Contract;
ii. Terms of Reference;
iii. Request for Expression of Interest;
iv. Instructions to Bidders;
v. Bid Data Sheet;
vi. Addenda and/or Supplemental/Bid Bulletins, if any;
vii. Bid forms, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents/ statements submitted (*e.g.*, bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
viii. Eligibility requirements, documents and/or statements;
ix. Performance Security;
x. Notice of Award of Contract and the Bidder's *conforme* thereto; and
xi. Other contract documents that may be required by existing laws and/or the Entity.

b. Winning bidder's bid, including the Eligibility Requirements, Technical and Financial Proposals, and all other documents or statements submitted;

c. Performance Security;

d. Notice of Award of Contract; and the Bidder's Conforme thereto; and

e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBD, such as but not limited to the Notice to Proceed and Warranty Security.

5. In consideration of the Contract Price of *[Contract Price in words and figures],* or such other sums as may be determined in accordance with the terms of the Contract, the Supplier/Contractor/Consultant agrees to deliver and perform the items and related services for the *[Project Title]* described herein in accordance with the terms and conditions specified in the Contract and its annexed documents.

6. The *[Name of the Procuring Entity]* agrees to pay the above-mentioned sum to the Supplier/Contractor/Consultant in accordance with the schedule and manner provided in the Bidding Documents and its annexes.

7. Any dispute, difference, or claim arising out of or relating to this Contract, including its existence, validity, interpretation, breach, or termination thereof, may be submitted to arbitration or other form of alternative dispute resolution in accordance with the

applicable law, such as Republic Act No. 9285 (Alternative Dispute Resolution Act of 2004) or Executive Order No 1008, series 1985 (Construction Industry Arbitration Law).

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

For the Procuring Entity	*For the Bidder*
Head of the Procuring Entity or Duly Authorized Representative	Duly authorized to sign the Contract for and behalf of *[Bidders Name]*:
[Signature over Printed Name] *[Position/Designation]* *[Date]*	*[Signature over Printed Name]* *[Position/Designation]* *[Date]*

Signed in the presence of:

[Name and Signature] *Witness – Procuring Entity*	*[Name and Signature]* *Witness- Supplier*

ACKNOWLEDGMENT

BEFORE ME, A Notary Public for and in the _____, City/Province of _____, this _____ day of _____, 20_____, personally appeared the above-named persons who have satisfactorily proven to me their identity, through their identifying documents written below their names and signatures, that they are the same persons who executed and voluntarily signed the foregoing instrument consisting of ____ pages, including this page where this Acknowledgement is written, which they acknowledged before me as their free and voluntary act and deed.

WITNESS MY HAND AND SEAL this ___ day of *[month] [year]*.

NAME OF NOTARY PUBLIC

Notarial Commission No. _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. __, *[date issued], [place issued]*
IBP No. __, *[date issued], [place issued]*

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

Omnibus Sworn Statement Form

[Note: The duly accomplished form shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

OMNIBUS SWORN STATEMENT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and with residence at [*Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. *Select one, delete the others:*

   - *If sole proprietorship:* I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;

   - *If partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;

   - *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* I am the individual consultant or authorized representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;

2. ***Select one, delete the others:***

   - *If sole proprietorship:* As the owner and sole proprietor or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity][insert* "as supported by the attached duly notarized Special Power of Attorney" *for authorized representative]*;

   - *If partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity]*, as supported by the attached duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable*;*

   - *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* As the individual consultant or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity]*, as supported by the attached duly notarized Special Power of Attorney *for authorized representative*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board; by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *Select one, delete the others:*

   - *If sole proprietorship :* The *[Name of Bidder]* and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

   - *If partnership :* The partnership itself and the partners of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

   - *If cooperative:* The cooperative itself and members of the board of directors, general manager, or chief executive officer of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

   - *If corporation, or joint venture:* The corporation or joint venture itself, and officers, directors, and controlling stockholders of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

   - *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* The individual consultant and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

7. It is understood that failure to faithfully disclose its relationship with the Head of the Procuring Entity, members of the BAC, the TWG, and the BAC Secretariat, the head of the PMO or the end-user unit or implementing unit, and the project consultants of the Procuring Entity, or of the procurement agent by consanguinity or affinity up to the third civil degree, as well as its submission of beneficial ownership information containing false entries shall be subject to blacklisting under Section 100 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 12009, without prejudice to criminal and civil liabilities under applicable laws, including their accessory penalties, if any.

Select one, delete the rest:

- *In case of corporations: [Name of Bidder]* declares its beneficial ownership information consistent with its updated General Information Sheet or Beneficial Ownership Declaration Form or any other document duly submitted to the SEC and has maintained a valid and updated file therein in compliance with Sections 20.2.9.1, 81, and 82 of the IRR of RA No. 12009.

- *In case of Foreign Bidders: [Name of Bidder]* submitted an appropriate equivalent document in English issued by the country of the bidder concerned in accordance with Section 20.2.9.2 of the IRR of RA No. 12009.

8. *[Name of Bidder]* complies with existing labor laws and standards; and

9. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:

    a) Carefully examine all of the Bidding Documents;

    b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;

    c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and

    d) Inquire or secure Supplemental Bid Bulletin(s) issued for the *[Project Title]*.

10. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

11. In case advance payment was made or given to *[Name of Bidder]*, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability under existing laws.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of ___, 20__ at _____, Philippines.

Duly authorized to sign the Bid for and behalf of:

[Insert Bidder's Name]

[Affiant's Signature over Printed Name]
[Position/Designation]
[Date]

JURAT

SUBSCRIBED AND SWORN to before me this _____ day of *[month] [year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____.

WITNESS MY HAND AND SEAL this ___ day of *[month] [year].*

NAME OF NOTARY PUBLIC
Notarial Commission No. _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. __, *[date issued], [place issued]*
IBP No. __, *[date issued], [place issued]*

Doc. No. _____
Page No. _____
Book No. _____
Series of _____.

Bid Securing Declaration Form

[The duly accomplished form shall be submitted with the Bid if bidder opts to provide this type of bid security]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

BID SECURING DECLARATION

Project Identification No.: *[Number]*

To: *[Insert name of the Procuring Entity]*

I/We, the undersigned, declare that:

1) I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration;

   [Insert paragraph for Unsolicited Offer with Bid Matching]

   I/We understand that upon conferment of the original offeror status under Section 30.6 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 12009, the offeror shall submit a Bid Securing Declaration within ten (10) days from the receipt of the certificate of conferment;

2) Select one, delete the other:

   - I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any Procuring Entity upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the Procuring Entity for the commission of acts resulting to the enforcement of the Bid Securing Declaration under Sections 52.2 (a), 63.2, 69.1 and 100, except 100.3 (c),of the IRR of Republic Act No. 12009; without prejudice to other legal action the government may undertake; and

   (For Unsolicited Offer with Bid Matching)

   - I/We accept that: I/we will be automatically disqualified from any procurement opportunity of the Procuring Entity for a period of one (1) year on the first offense, two (2) years on the second offense, and perpetually on the third offense without prejudice to other legal action the government may undertake.

3) I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:

   a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;

   b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;

[Insert this paragraph for Unsolicited Offer with Bid Matching]

b) Upon contract award and the LCCRB is not the original offeror; or

c) I am/we are declared the bidder with the *[Insert Award Criterion[1]]* and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month] [year]* at *[place of execution]*.

Duly authorized to sign the Bid for and behalf of:

[Insert Bidder's Name]

[Signature over Printed Name]
[Position/Designation]
[Date]

JURAT

SUBSCRIBED AND SWORN to before me this _____ day of *[month] [year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____.

WITNESS MY HAND AND SEAL this ___ day of *[month] [year]*.

NAME OF NOTARY PUBLIC
Notarial Commission No. _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. __, *[date issued], [place issued]*
IBP No. __, *[date issued], [place issued]*

Doc. No. _____
Page No. _____
Book No. _____
Series of _____.

NET FINANCIAL CONTRACTING CAPACITY (NFFC) COMPUTATION

A. The values of the bidder's current assets and current liabilities shall be based on the data submitted to the BIR, through its Electronic Filing and Payment System (EFPS).

		Year 20__
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	

B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = [(Current asset minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid

NFCC = Php _____

K = 15

Herewith attached are certified true copies of the income tax return and audited financial statement: stamped "RECEIVED" by the BIR or BIR authorized collecting agent for the immediately preceding year.

Submitted by:

_____
Name of Supplier/Distributor/Manufacturer

_____
Signature of Authorized Representative

STATEMENT OF THE BIDDER'S ONGOING GOVERNMENT AND PRIVATE CONTRACTS, INCLUDING CONTRACTS AWARDED BUT NOT YET STARTED

This is to certify that _____ has the following ongoing government and private contracts, including contracts awarded but not yet started:

NAME OF THE CONTRACT	DATE OF THE CONTRACT	CONTRACT DURATION	OWNER'S NAME & ADDRESS	KINDS OF GOODS/ SERVICES DELIVERED	AMOUNT OF CONTRACT	VALUE OF OUTSTANDING CONTRACT	DATE OF DELIVERY

*PROOF OF CONTRACT TO BE PRESENTED AT POST-QUALIFICATION.

_____
Name and Signature of Authorized Representative

_____
Date

STATEMENT OF THE BIDDER'S SINGLE LARGEST COMPLETED CONTRACT (SLCC) SIMILAR TO THE CONTRACT TO BE BID

This is to certify that _____ has completed the following:

NAME OF THE CONTRACT	DATE OF THE CONTRACT	CONTRACT DURATION	OWNER'S NAME & ADDRESS	KINDS OF GOODS	AMOUNT OF COMPLETED CONTRACT/S	DATE OF DELIVERY	END USER'S ACCEPTANCE OR OFFICIAL RECEIPT(S) OR SALES INVOICE ISSUED FOR THE CONTRACT*

*TO BE ATTACHED TO THE STATEMENT

_____
Name and Signature of Authorized Representative

_____
Date

TERMS OF REFERENCE

Repainting of PPA Head Office External Walls, Replacement of PPA logo, Repair of Damaged Steel Railings and Perimeter Gates

I. OBJECTIVE

To maintain and enhance the appearance, condition, and functionality of the PPA Head Office, the proposed works shall cover the repainting of its exterior walls, repair of damaged steel railings and perimeter gates, replacement of the PPA logo, and replacement of the automatic access barriers. The repainting is deemed necessary considering that the last repainting of the PPA Head Office was undertaken in **August 2019**, and the exterior surfaces have since been exposed to weather and environmental elements, necessitating restoration and repainting to preserve the building's appearance and condition.

II. SCOPE OF WORK

1. Mobilization and Preparation

- Mobilization of qualified manpower, painting crew, supervisors, equipment, tools, and materials to the project site.
- Site inspection and verification of all exterior surfaces prior to commencement of works.
- Protection of existing windows, doors, glass, fixtures, finishes, landscaping, pavements, and other areas not included in the painting works.
- Provision of temporary protection, barricades, warning signs, and covers as required.
- Coordination with the PPA Personnel regarding work areas, access, schedules, and building occupants.

2. Scaffolding and Access

- Supply, installation, maintenance, relocation, and dismantling of suitable scaffolding/access systems required to reach all exterior surfaces of the PPA building.
- Scaffolding shall be properly designed, erected, tied, braced, and secured by competent and authorized personnel.
- Provision of complete working platforms, guardrails, safe access ladders/stairways, and other required scaffold components.
- Daily inspection of scaffolding and access systems before use and after adverse weather or any condition that may affect stability.
- Maintain safe and unobstructed access to work areas throughout the duration of the project.
- Dismantling and removal of scaffolding upon completion of the painting works, including cleaning of affected areas.

3. Surface Preparation

- Thorough cleaning of exterior walls and surfaces to remove dust, dirt, grease,

loose paint, chalking, stains, and other contaminants.

- Scraping and removal of loose, peeling, blistered, or defective existing paint.
- Wire brushing, sanding, grinding, or other appropriate preparation methods as required.
- Removal of surface laitance and other contaminants that may affect paint adhesion.
- Repair of minor cracks, hairline cracks, holes, surface imperfections, and damaged areas using suitable compatible repair materials.
- Repair of stairs railing and removal of existing paint
- Preparation of previously painted surfaces to achieve a clean, dry, and properly bonded substrate.
- Allowing repaired and prepared surfaces to properly cure and dry before painting.

4. Painting

- Supply of all approved exterior-grade paints, primers, sealers, thinners, fillers, and other consumable materials necessary for the works.
- Application of approved exterior finishing paint to all designated building elevations and exterior surfaces.
- Application of the specified number of coats required to achieve the approved color, opacity, coverage, uniformity, and finish.
- Provide paint finish on stairs railing using automotive paint or Quick Dry Enamel paint.
- Allowing each coat to properly dry/cure before application of succeeding coats.
- Supply of all approved Automotive paint and Acrylic paint for floor coating finishes.
- Maintaining consistent color, texture, and finish throughout all elevations.
- Paint application by roller, brush, spray, or a combination thereof as appropriate for the substrate and approved by the PPA.
- Ensuring clean and straight paint lines at interfaces with windows, doors, trims, fixtures, and other adjacent finishes.
- No painting shall be undertaken during rain, excessive humidity, strong winds, or other conditions that may adversely affect the quality of the finish.

5. Safety Measures

- Provide a dedicated competent safety supervisor/personnel as required by the project safety requirements.
- Provide and enforce appropriate Personal Protective Equipment (PPE), including safety helmets, safety shoes, gloves, eye protection, high-visibility vests, and fall-protection equipment.
- Provide full-body safety harnesses and suitable lifelines/fall-arrest (body support) systems for personnel working at height where required.
- Install appropriate barricades, warning signs, safety nets, and exclusion zones below elevated work areas.
- Prevent unauthorized persons from entering areas beneath or adjacent to elevated painting activities.
- Ensure scaffolding and elevated work platforms comply with applicable occupational health and safety requirements.
- Conduct toolbox meetings and safety briefings before commencement of work and as required throughout the project.

- Maintain proper housekeeping and promptly remove paint spills, debris, empty containers, and other hazards.
- Properly store paint, solvents, and other materials in designated areas in accordance with manufacturer and safety requirements.
- Comply with all applicable occupational safety, environmental, and construction regulations.

6. Quality Control and Inspection

- Submit paint product data sheets, technical specifications, and color samples for approval prior to application.
- Use only approved materials from reputable manufacturers and ensure materials are within their recommended shelf life.
- Prepare sample/mock-up areas where required for approval of color, texture, and finish.
- Inspect each completed coat for proper coverage, adhesion, uniformity, runs, sags, pinholes, blistering, peeling, or other defects.
- Rectify defective or unacceptable areas at no additional cost until the required finish is achieved.
- Coordinate inspections with the PPA before proceeding to subsequent coats where required.
- Protect completed painted surfaces from damage during the remaining construction activities.

7. Completion and Clean-Up

- Carry out final inspection of all painted exterior surfaces.
- Touch up minor defects, missed areas, stains, overspray, and other imperfections.
- Remove paint splashes and overspray from windows, glass, fixtures, pavements, and other adjacent surfaces without damaging existing finishes.
- Remove all temporary protection, barricades, scaffolding, tools, equipment, and excess materials upon completion.
- Clean and leave the work areas in a neat and acceptable condition.
- Dispose of paint containers, debris, and waste materials in accordance with applicable environmental and site requirements.
- Turn over the completed exterior painting works for final acceptance by End user.

III. APPROVED BUDGET FOR THE CONTRACT (ABC)

The Approved Budget for the contract is Eighteen Million Pesos (P18,000,000.00)

IV. COVERAGE

EXTERIOR PAINTING WORKS	Qty	Unit
Installation of Manual Gondola / Scaffoldings / Access / Safety Nets	1	Lot
Repair of all hairline cracks and crevices	1	Lot

Substrate preparation by removal of existing chipped off and badly adhered paint and sanding of fully adhered paint.	1	Lot
Application of two (2) coats Latex Paint (as per approved color) for Masonry Fence and Guardhouse at front	497.79	SQ.M
Application of two (2) coats Latex Paint (as per approved color) for Ramp Area (Inner Wall, Column, Ceiling)	916.73	SQ.M
Application of two (2) coats Latex Paint (as per approved color) for Driveway Access Area (Inner Wall, Column, Ceiling)	948.13	SQ.M
Application of two (2) coats Elastomeric Paint (as per approved color) for Concrete Wall, GFRC Cladding and Ledges	5,817.95	SQ.M
- Front Area	1200.77	SQ.M.
- Left Side Area	1462.28	SQ.M.
- Rear Area	1714.09	SQ.M.
- Right Side Area	1440.8	SQ.M.
Application of two (2) coats Automotive Paint (as per approved color) for Aluminum cladding	458.04	SQM.
Application of two (2) coats Acrylic Latex Paint (as per approved color) for Fire Exit Walls at Rear	817.73	SQ.M.
Application of two (2) coats Quick Dry Enamel (as per approved color) for Fence Grilles and Steel Gates	376.85	SQ.M.
Application of two (2) coats Quick Dry Enamel (as per approved color) for Steel Louvers, Exterior Steel Stair, Fire Exit Railing at Rear and Steel Railing	1,009.75	SQ.M
Application of two (2) coats Epoxy Floor Coating (as per approved color) for 2nd Floor Parking and Traffic Paint for Curb and Wheel Stopper	1,835.84	SQ.M
Dismantling of Gondola /Scaffolding, and cleaning of work Area	1	Lot
Automatic Access Barrier	3	sets

V. MINIMUM MANPOWER REQUIRED

Project Engineer	1
Project Foreman	1
Safety Officer	1
Safety Aid	1
Skilled Worker	10
Helper	10

➢Curriculum Vitae and appropriate Licenses of the following key Personnel must be submitted as part of the Technical Proposal:

- 1 Project Engineer (Civil Engineer with minimum 3 years relevant experience)

- 1 Foreman (Minimum 5 years relevant experience)

VI. SUBMITTAL (During Implementation)

The winning bidder, before placing order of materials, shall submit to PPA samples of materials and architectural shades/color for approval. No placing of orders for material shall be made without PPA's approval.

The Supplier shall also provide and include in the submittal of the following:

1. Work Schedule with Ninety (90) calendar days completion.
2. List of personnel committed to be assigned to the project
3. Surety Bond
4. Contractor's All-Risk Insurance (CARI)
5. List of equipment/tools to be used

VII. DELIVERY

1. The winning bidder shall deliver all materials to the site in the original labelled sealed containers/boxes, with labels intact and seal unbroken.
   a. Seals shall remain unbroken until after inspection and acceptance of material by PPA.
   b. The winning bidder shall deliver materials in ample quantities sufficiently in advance of the need to avoid any delay or interruptions in the works.

VIII. MATERIAL SPECIFICATIONS (Brochure must be submitted as part of the Technical Proposal)

1. Application of two (2) coats Elastomeric Paint (as per approved color) for Concrete Wall, GFRC Cladding and Ledges

MATERIAL & SYSTEM SPECIFICATIONS

System Layer	Product Classification	Primary Function	Available Finishes
Layer 1: Sealer	Water-Based Elastomeric Basecoat	Substrate sealing, bonding agent, and initial elastomeric foundation	Low Sheen
Layer 2: Putty	Elastomeric Joint & Surface Filler	Filling minor cracks, indents, and surface leveling	Knifing Putty
Layer 3: Topcoat	Premium Elastomeric Finish Coat	UV protection, weatherproofing, and final aesthetic color coat	Matte / Semi-Gloss

Physical Properties Data

- **Vehicle Base:** 100% Acrylic Composition
- **Solvent Type:** Water-based (Eco-friendly, low odor)
- **Application Tools:** Nylon Brush, Paint Roller, or Airless Spray Equipment
- **Theoretical Coverage:** 15 – 25 square meters per 4-liter container (varies significantly based on surface porosity and application thickness)

2. Application of two (2) coats Latex Paint (as per approved color) for Masonry Fence and Guardhouse at front, Ramp Area (Inner Wall, Column, Ceiling), Driveway Access Area (Inner Wall, Column, Ceiling) and Fire Exit Walls at Rear

Type	100% Acrylic
Finish	Semigloss
Non-Volatile	40%
Features	Outstanding Weather Resistance and Durability Environment Friendly – low VOC, low odour Superior Scrub, Dirt and Stain Resistance Triple Action Algae, Mildew and Mold Protection

3. Application of two (2) coats Automotive Paint (as per approved color) for Aluminum cladding

MATERIAL & SYSTEM SPECIFICATIONS

System Layer	Recommended Product Classification	Primary Function	Finish Level
Layer 1: Primer	Automotive Lacquer Primer Undercoat	Corrosion resistance, high build, and sandable foundation	Matte Grey / Red Oxide
Layer 2: Putty	Nitrocellulose Lacquer Spot Putty	Filling minor surface dents, deep scratches, and pinholes	Knifing Putty
Layer 3: Topcoat	Automotive Lacquer (Solid / Metallic)	High-opacity pigment layer for primary color delivery	Semi-Gloss (Unrubbed)
Layer 4: Clearcoat	Premium Acrylic Lacquer Topcoat Clear	Ultimate UV protection, deep gloss, and sandable wear layer	Ultra High-Gloss

Physical Properties Data

- **Vehicle Base:** Nitrocellulose / Acrylic Resin Blend
- **Finish Type:** High Gloss (Achieved through rubbing/polishing compounds)
- **Theoretical Coverage:** 25 – 30 square meters per 4-liter container per coat (at 1.0 mil Dry Film Thickness)
- **Application Tools:** Conventional Air Spray or High-Volume Low-Pressure (HVLP) Spray Gun
- **Recommended Spray Pressure:** 35 – 45 psi at the gun
- **Thinning Ratio:** 1 part Lacquer Paint to 1 or 1.5 parts Premium Lacquer Thinner (Adjust based on ambient temperature and humidity)

4. Application of two (2) coats Quick Dry Enamel (as per approved color) for Fence Grilles and Steel Gates and Steel Louvers, Exterior Steel Stair, Fire Exit Railing at Rear and Steel Railing

MATERIAL & SYSTEM SPECIFICATIONS

System Layer	Substrate Type	Recommended Product Classification	Finish Level

Layer 1: Primer	Metal Only	Red Oxide Metal Primer / Anti-Rust Primer	Matte Primer
Layer 1: Primer	Wood Only	Flatwall Enamel Undercoat / Primer	Flat Primer
Layer 2 & 3: Topcoat	Wood & Metal	High-Gloss Alkyd Quick-Drying Enamel	High-Gloss

Physical Properties Data

- **Vehicle Base:** Alkyd Resin Composition
- **Finish Type:** High Gloss
- **Density:** 1.11 kg/L (±0.05 variation depending on color)
- **Theoretical Coverage:** 30 – 35 square meters per 4-liter container at 1.8–2.0 mils Dry Film Thickness (DFT)
- **Practical Coverage:** 20 – 25 square meters per 4-liter container per coat
- **Application Tools:** Nylon Paint Brush, Roller, or Spray Equipment
- **Thinning & Clean-up:** Premium Solvent Paint Thinner (Maximum 1 Liter per 4-Liter container)

5. **Application of two (2) coats Epoxy Floor Coating (as per approved color) for 2nd Floor Parking and Traffic Paint for Curb and Wheel Stopper**

Properties	
Appearance	Semi-gloss, Glossy, Sheen (as approved by PPA)
Spreading rate	12 – 25 m^2
Pack Sizes	1 Liter to 4 Liters
Shell life	One year when stored in dry cool conditions

6. **Replacement of Automatic Barrier**
   Automated Access Barrier with 4.0 Meter OEM Boom

Barrier Length	Housing Type
Up to 4 m	Painted Galvanized Steel Case
Up to 4 m	Stainless Steel Case
Up to 4 m	Painted Galvanized Steel Case
Up to 4 m	Stainless Steel Case
Up to 7 m	Painted Galvanized Steel Case
Up to 7 m	Stainless Steel Case

Specification	UNITS
Power Supply (Vac 50/60 Hz)	≥230
Absorption (A)	≥1
Power (W)	≥300

Opening Speed (s)	≥3.5
Torque (Nm)	≥100
Work Cycle (%)	≥100
Protection Level (IP)	IP44
Operating Temperature (°C)	-20 to +55
Dimensions (mm)	≥280 × 178 × 1000 h
Weight (kg)	≥40

Inclusions:
electric motor, 230Vac, 24Vdc
electronic control box
push-button
emergency release
photoelectric cell - safety sensor
photocell column

IX. Philippine Ports Authority -Logo Details

Logo Text: PHILIPPINE PORTS AUTHORIT

- **Left Side** – Lettering Specification
  12.5mm Thk x 50mm Thk Colored Acrylic Plastic Sheet, Build-up Facilities Illuminated Letters, **Font Style:** Arial screwed at the back
- **Right Side** – Logo Specification
  12.5mm Thk x 50mm Thk Colored Acrylic Plasic Sheet, Build-up Facilities Illuminated Logo screwed at the back

DIMENSION

1. Lettering:
   - 300 mm
   - 300 mm
   - 300 mm
2. Logo:
   - 800 mm
   - 100 mm
   - 1000 mm
   - 100 mm
   - 1500 mm

(Overall Logo Height: 3500 mm)

X. PROJECT DURATION

- Project must be completed within ninety (90) calendar days, from the receipt of Notice to proceed.

XI. OTHER REQUIREMENTS

- Must have completed a single contract similar to the contract to be bid whose value must be at least equivalent to fifty percent (50%) of the ABC. For this purpose, a similar contract means contract for Civil Structural and Architectural Works.
- Should any adjoining existing structural and architectural components of the building be affected, the winning bidder shall restore same at no cost to PPA.

XII. WARRANTY

- One (1) year warranty on defects from the date of receipt by the winning bidder of the Certificate of Completion and Acceptance.
- Within the warranty period, the supplier shall within (72) hours from notice, free labor and replace on repair the defective goods or parts thereof at no cost to PPA.

XII. PAYMENT

- Upon achieving at least 30% accomplishment, the winning bidder may bill 30% of the contract price.
- Upon achieving at least 60% accomplishment, the winning bidder may bill an additional 30% of the contract price.
- The remaining 40% of the contract price shall be payable upon completion, subject to the applicable acceptance requirements.

Progress report must be submitted for payment purposes.

Approved by:

JON GABRIELL M. MANANSALA
Acting Manager, ASD

H.O. - BIDS AND AWARDS COMMITTEE - PGCS

CHECKLIST OF BIDDING DOCUMENTS

REPAINTING OF PPA HEAD OFFICE EXTERNAL WALLS, REPLACEMENT OF PPA LOGO, REPAIR OF DAMAGED STEEL RAILINGS AND PERIMETER GATES

ABC = Php 18,000,000.00

REQUIREMENTS	SUPPLIER
I. TECHNICAL COMPONENT ENVELOPE (1 orig. and 6 copies)	
CLASS "A" DOCUMENTS	
LEGAL DOCUMENTS	
(a) Valid PhilGEPS Certificate of Registration (Platinum Membership) in accordance with Section 20 of the IRR of R.A. 12009	
TECHNICAL DOCUMENTS	
(b) Statement of the bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the procurement project	
(c) Statement of the Bidder's Single Largest Completed Contract (SLCC) similar to the procurement project.	
(d) Bid Security in the prescribed form and amount in accordance with ITB Clause 16. If in the form of a Surety Bond, Submit also a certification issued by the Insurance Commission; or Original copy of Notarized Bid Securing Declaration	
(e) Conformity with the Technical Specifications, which may include production or delivery schedule, manpower requirements, or after-sales service or parts, if applicable	
(f) Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder, in accordance with Section 54.3 of the IRR of RA 12009	
FINANCIAL DOCUMENTS	
(g)The bidder's computation of the Net Financial Contracting Capacity (NFCC). or A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.	

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REPAINTING OF PPA HEAD OFFICE EXTERNAL WALLS, REPLACEMENT OF PPA LOGO, REPAIR OF DAMAGED STEEL RAILINGS AND PERIMETER GATES

ABC = Php 18,000,000.00

REQUIREMENTS	SUPPLIER
CLASS "B" DOCUMENTS	
(h) If applicable, duly signed joint venture agreement (JVA) in case the joint venture is already in existence;	
or	
duly notarized statements from all the potential joint venture partners stating the following:	
a. that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful; and	
b. failure to enter into JVA in the event of a contract award shall be a ground for bid disqualification and subsequent forfeiture of the bid security.	
Other documentary requirements under RA No. 12009 (as applicable)	
(i) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipino]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.	
(j) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.	
II FINANCIAL COMPONENT ENVELOPE	
(a) Original of duly signed and accomplished Financial Bid Form; and	
(b) Original of duly signed and accomplished Price Schedule(s).	